



## **Arlington Contributory Retirement Board**

Date: February 25, 2021

Time: 4:30 p.m.

Location: Conducted by remote participation.

### **Minutes**

**Board Members present:** Chairperson Kenneth Hughes, Richard Keshian, Ida Cody, Robert Jefferson, and Fred Fantini

**Chairperson Kenneth Hughes called the regular meeting to order at 4:30 and read the required introduction per the Governors Order for remote participation.**

### **Motion and vote to approve Expense Warrants # 3 and 4 2021 and February 2021 Payroll Warrant**

After review and discussion, Mr. Jefferson made a motion to approve the Expense Warrants # 3 and 4 2021 and February 2021 Payroll Warrant for payment, seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Fantini I, Ms. Cody, and Chairman Hughes I.

### **Motion and vote to approve Minutes for January 27, 2021**

After review and discussion, Mr. Keshian made a motion to approve the January 27, 2021 Minutes, seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Fantini I, Ms. Cody, and Chairman Hughes I.

### **Motion to approve new town members.**

After review and discussion Mr. Keshian made a motion to approve new town members, seconded by Ms. Cody. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Fantini I, Ms. Cody I, and Chairman Hughes I.

<b><u>Name</u></b>	<b><u>Date of Membership</u></b>	<b><u>Percentage</u></b>	<b><u>Position</u></b>
Jose Caldron	02/16/2021	9+2%	Facilities Custodian
Diana DeStefano	02/01/2021	9+2%	HHS Office Manager
Christopher Donisi	02/01/2021	9+2%	Facilities HVAC II
Paul Hight	02/08/2021	9+2%	Meter Equ. Operator
Daniel Roy	02/01/2021	9+2%	DPW MEO II

**Motion to approve new school members.**

After review and discussion Mr. Jefferson made a motion to approve new school members, seconded by Mr. Fantini Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Fantini I, Ms. Cody I and Chairman Hughes I.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Ann Conlon	01/14/2021	9+2%	Teacher Assistant
Alexander Genova	02/01/2021	9+2%	Teacher Assistant
Alfredo Liendo	01/19/2021	9+2%	Teacher Assistant
Meredith Waters	11/16/2020	9+2%	Teacher Assistant

**Motion to approve the retirement application for Cindy Fields, Eileen Messina, James Curran, Barbara Slade, John Rousakis, Charles Norton, and Dennis McCabe.**

After review and discussion Mr. Keshian made a motion to approve for Cindy Fields, Eileen Messina, James Curran, Barbara Slade, John Rousakis, Charles Norton, and Dennis McCabe retirement applications, seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.

Name	Creditable Service	Department/ Position	Retirement Option	Date
Cynthia Fields	34 Years 5 Months	Comptrollers/ Asst Comptroller	B	2/18/2021
Eileen Messina	25 Years 8 Months	Facilities/ Facilities Admin	B	2/20/2021
James Curran	33 Years 11Months	Police/ Police Captain	C	3/1/2021
Barbara Slade	36 Years 4 Months	School/ Library Assistant	B	3/6/2021
John Rousakis	32 Years 10 Months	Public Works/ Watchman	A	3/17/2021
Charles Norton	17 Years 1 Months	IT/Manager of Software Development	C	5/01/2021
Dennis McCabe	33 Years 5 Months	Farcicalities/ Custodian	C	5/11/2021

**Acknowledgement of retirees and survivors who have passed since the last Board Meeting. John J. Toomey and Richard O'Brien**

The Chairman asked for a moment of silence for Mr. Toomey and Mr. O'Brien.

	Date of	Department/	Retirement	
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Deceased	Death	Position	Date	Status
John J. Toomey	02/14/2021	Public Works/ Foreman	03/21/1981	Retiree
Richard O'Brien	02/20/2021	Fire/ Firefighter	02/07/1998	Retiree

### **Motion and Vote on Refunds of Accumulated Deductions**

**Motion and vote of a refund of accumulated deductions for Ms. Alicia Dwyer in the amount of \$3,445.13. Ms. Dwyer had 1 years and 8 months of creditable service working for the School Department as a Teacher's Assistant**

After review and discussion Mr. Jefferson made a motion to approve the refund of accumulated deductions for Ms. Dwyer, seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Fantini I, Ms. Cody, and Chairman Hughes I.

**Motion and vote of a refund of accumulated deductions for Ms. Eileen Jimenez in the amount of \$18,347.50. Ms. Jimenez had 3 years and 7 months of creditable service working for the School Department as a Teacher's Assistant**

After review and discussion Mr. Keshian made a motion to approve the refund of accumulated deductions for Ms. Jimenez, seconded by Mr. Fantini. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Fantini I, Ms. Cody, and Chairman Hughes I.

**Motion and vote of a refund of accumulated deductions for Mr. Younes Smid in the amount of \$1,233.32. Mr. Smid had 7 months of creditable service working for the School Department as a Teacher's Assistant**

After review and discussion Mr. Jefferson made a motion to approve the refund of accumulated deductions for Mr. Smid, seconded by Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Fantini I, Ms. Cody, and Chairman Hughes I.

**Motion and vote of a refund of accumulated deductions for Ms. Donna Stone in the amount of \$6,506.05. Ms. Stone had 3 years and 7 months of creditable service working for the School Department in Food Services**

After review and discussion Ms. Cody made a motion to approve the refund of accumulated deductions for Ms. Stone, seconded by Mr. Fantini. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Fantini I, Ms. Cody, and Chairman Hughes I.

### **Motion and Vote on Rollover of Accumulated Deductions**

**Motion and vote of a rollover of accumulated deductions for Ms. Vivien Tang in the amount of \$7,818.52. Ms. Tang had 3 years and 9 months of creditable service working for the School Department as a Teacher's Assistant**

After review and discussion Ms. Cody made a motion to approve the rollover of accumulated deductions for Ms. Tang, seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Mr. Fantini I, Ms. Cody, and Chairman Hughes I.

**New Business**

**COLA Vote**

The Board reviewed PERAC Memo #4/2021 entitled Cola Notice and will address the COLA at a later meeting.

**Zoom employees.**

Mr. Greco informed the Board at the request of the School H.R. Department he did a retirement seminar for school employees. Mr. Greco told the Board that over 30 employees attended. Mr. Greco told the Board that he does not get those type of request from the Town side so would like to host two seminars one for Group 1 and one for Group 4. The Board unanimously agreed and offered any assistance necessary and Mr. Jefferson and Hughes offered to assist in the Group 4 Both being retired Group 4 Members. Mr. Greco said he was targeting the end of March for the seminars.

**Storage Space**

Mr. Greco told the Board that he received a call from a facilities employee at Arlington High School and asking Mr. Greco to come to Arlington High School to see what can be done to files stored at Arlington High School. Mr. Jefferson offered to assist Mr. Greco when he goes to Arlington High School to address the files and asses if there is a need to researcher outside storage space.

**Adjourn**

Mr. Jefferson made motion to adjourn the meeting at 5:30 PM, seconded by Mr. Keshain. The motion was approved by unanimous vote.